

DELTA COUNTY HISTORICAL LANDMARK BOARD

251 Meeker Street
Delta, Colorado 81416
970-874-8721

COUNTY LANDMARK APPLICATION PROCESS

To be listed as a local historical landmark, an application packet is submitted to someone on the DCHLB (Delta County Historic Landmarks Board). The applicant does not have to be the owner but does need the owner's permission.

The packet includes the **completed Part 1 Form**; the information, documents, and photographs requested that make up **Part 2**; and the **Owner Permission Letter**. These ideally should be submitted on printed paper copy, and also in electronic/digital format. (The Board will consider them and forward the final version via Email so digital form will be needed as well.) The Board will gladly assist any applicant with format, scanning, and printing issues. We are very interested in helping out to get this completed.

Once received, the Board will convene and consider the application and which of the five Criteria apply to it. Any property is eligible if it is over 50 years old and meets one or more of the criteria (below), and has the owner's permission to seek listing. It is up to the Board to decide if the property merits listing. They will document their decision in the meeting minutes.

If approved by the Historic Landmarks Board, the DCHLB will put their recommendation before the Board of County Commissioners (BOCC) for its approval, via resolution at a regularly scheduled BOCC meeting.

Once approved by the BOCC, the Board will convey a signed copy of the Application, plus a Certificate, to the owner/proponent. The original paper copy of the application packet will remain on file at the Delta County Historical Museum, and the property will be added to the list on the Delta County Official website.